

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
Board of Studies

Area for Official Stamp



Application Form for enrolment as a student of the

Final (New) Course / for Conversion from Final (Old) Course to Final (New) Course

Sir,

I request you to enrol me as a student of the Chartered Accountancy Final (New) Course. I furnish below the particulars of my passing the Intermediate / PE-II / Professional Competence Examination/ Integrated Professional Competence Examination and other relevant details :

1. *First Name*

[illegible]

Middle Name			

[illegible]

Last Name		

[illegible]

Please fill the circle as applicable

2. Sex ☐ Male ☐ Female

3. Date of Birth (DD-MM-YYYY)

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4. (a) Mother's Name

Ms.

[illegible]

4. (b) Father's Name

Mr.

[illegible]

5. (a) Address For communication

[illegible][illegible][illegible][illegible][illegible]

State Code

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Pin					
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**Phone No.
with STD Code**

[illegible][illegible][illegible]

Mobile No.								
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5. (b) Permanent Address [Same As Communication Address given in 5 (a) above] ☐ Yes ☐ No

[illegible][illegible][illegible][illegible][illegible]State Code

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Pin

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[illegible]

6. Foundation Course/PE-I/CPT Registration Number

7. Intermediate/PE-II/PCC/ IPCC Registration Number

8. Final Course Registration Number(old)

9. (a) Date of commencement of Articled / Audit Training (attach proof , if applicable)

If so , whether continuing training ☐ Yes ☐ No

9. (b) Date of completion/termination of Articled/Audit training

10. (a) Name of the Principal (Present)

10. (b) Firm name and address

(Firm Name)

(Address)

City

Pin Code

State Code

Country

10 (c) Membership No.

11. Particulars of Passing the Foundation / Professional Education (Examination-I)/ CPT

Roll No. (Jan ☐ / Feb ☐ / Mar ☐ / Apr ☐ / May ☐ / June ☐)

Year of Passing July ☐ / Aug ☐ / Sept ☐ / Oct ☐ / Nov ☐ / Dec ☐)

12. Particulars of Passing the Intermediate / Professional Education (Examination-II) / Professional Competence Examination/ Integrated Professional Competence Examination.

Roll No Group I (May ☐ / Nov ☐) Year

Roll No Group II (May ☐ / Nov ☐) Year

Roll No Both Group (May ☐ / Nov ☐) Year

Roll No Unit No. (May ☐ / Nov ☐) Year

Medium (English / Hindi) English ☐ Hindi ☐

13. Medium of study for Final (New) Course English ☐ Hindi ☐

14. Particulars of fees paid for Intermediate / Professional Education (Examination-II) (with articles / audit service) / (without articles / audit service), if applicable

Rs. (In lumpsum)

Rs. (First installment)

Rs. (Second installment)

Rs.

Exempted from payment of fees Yes ☐ No ☐

Demand Draft No. Date

Rs. \$



15. Details of Tuition Fees for Final (New) Course

Demand Draft No. Date - -

16. Details of Compulsory Computer Training / Information Technology Training

(a) URN No. / Reg. No. issued by Mumbai ☐ Chennai ☐
Kolkata ☐ Kanpur ☐ Delhi ☐ Office .

(b) Date of appearance in Final Test - -



(c) Name of the Institution/Regional/Branch Office conducting Final Test

(d) Result of Final Online Test Pass ☐ Fail ☐

Certificate No.

(Attach copy of Certificate issued by I.C.A.I.)

17. Details of Orientation Programme Certificate No. date of issue
(if student is from IPCE route)

- - and issued by the _____ Branch/ Regional Office.

Declaration

I hereby declare that the information furnished herein above is true to best of my knowledge.

Yours faithfully

Date - -

(Within the frame only)
Signature of student

Admission to Final (New) Course Registration Fee with Board of Studies and Students' Association Fee are payable , if not paid earlier	With Articles	Rs. 9000
	Registration Fee with Board of Studies	Rs. 500
	Students' Association Fee	Rs. 500
	Total	Rs. 10000
Admission to Final(New) course - IPCC Route	Without Articles	Rs. 8500*
	*for those who have completed articleship or undergoing articleship.	
Conversion from Final (Old) to Final (New) Course	Rs. 1100 towards cost of study materials	

DOCUMENTS TO BE ATTACHED :

(i) Demand Draft/ pay Order towards Final registration fee.

(ii) In case of PE - II student registering for Final course along with articled training have to enclose duly attested copy/ copies of PE - II pass (in its entirety) marks statement/ s (students are advised not to wait for PE - II marks statement to be received from Examination division for registration to Final course but proceed for Final course registration with attested copy of downloaded PE - II marks statement. As soon as the Original PE - II marks statement received an attested copy of the same to be submitted to the Regional Office without fail for procedural complainece) and copy of CCT/ ITT completion certificate without fail, duly attested by his/her Principal (the CA under whom he/she undergoing articled training)

(iii) In case of PCC/ IPCC students registering for Final course, attested copy/ copies of PCC/ IPCC pass (in its entirety) marks statement/ s, duly attested by a Chartered Accountant (students are advised not to wait for PCC/ IPCC marks statement to be received from Examination division for registration to Final course but proceed for Final course registration with attested copy of downloaded PCC/ IPCC marks statement. As soon as the Original PCC/ IPCC marks statement received an attested copy of the same to be submitted to the Regional Office without fail for procedural complainece)

Acknowledgement
(To be filled in by the Applicant)

We acknowledge with thanks receipt of Rs. or \$

by way of Demand Draft No.

drawn on

From(Candidate's Name) _____ Registration No. _____

on account of Conversion/Re-Registration/Registration Fee for Final (New) Course subject to realisation of the Demand Draft payable at Mumbai/Chennai/Kolkata/Kanpur/New Delhi.

For The Institute of Chartered Accountants of India

Students can obtain further details from the following addresses

The Institute of Chartered Accountants of India ICAI BHAWAN, Post Box No.36, C-1, Sector-1, NOIDA-201301, Dist. Gautam Budhnagar (U.P.) Ph: 0120 3989398 , Fax : 0120 3054842 E-mail: bosnoida@icai.org	Chandigarh Branch of the Northern India Regional Council of the ICAI, Institutional Area, Opp community Centre, Sector-35-B, Chandigarh - 180022 Ph: 0172 5067756, Fax: 0172 5067756 E-mail: chandigarh@icai.org
Western India Regional Council of the ICAI ICAI BHAWAN, "Anveshak" 27 Cuffe Parade, Colaba, Post Box No.6081, Mumbai - 600005 Ph: 022 39893989 , Fax : 022 38502963 E-mail: wro@icai.org	Coimbatore Branch of the Southern India Regional Council of the ICAI , M.M.S. Memorial Building, 8 - Diwan Bahadur Road, R.S. Puram, Coimbatore - 641002 Ph: 0422 2552872 , Fax : 0422 2547764 E-mail: coimbatore@icai.org
Southern India Regional Council of the ICAI ICAI BHAWAN, 122, M.G. Road, Post Box No. 3314, Nungambakkam, Chennai – 600 034 Phone: 044-39893989, Fax: 044-30210355 E-mail: sro@icai.org	Ernakulam Branch of the Southern India Regional Council of the ICAI, ICAI Bhavan 57/3146, Dewan's Road, Ernakulam, Kochi - 682 016 Ph:0484 2369238, 2369258, Fax: 0484 2372953 E-mail: ernakulam@icai.org
Eastern India Regional Council of the ICAI ICAI BHAWAN, 7, Anandilal Poddar Sarani, (Russell Street) Kolkata – 700 071 Phone: 033-39893989, Fax: 033-30211145 E-mail: ero@icai.org	Hyderabad Branch of the Southern India Regional Council of the ICAI, 11-5-398/C, Red Hills, Hyderabad - 500 004 Ph 040 23317026, 23393182, Fax 040 23393200 E-mail: hyderabad@icai.org
Northern India Regional Council of the ICAI ICAI BHAWAN, 52-54, Vishwas Nagar, Near Karkardooma Courts, Delhi - 110032 Phone: 011-39893990, Fax: 011-30210680 E-mail: nro@icai.org,	Indore Branch of the Central India Regional Council of the ICAI, Plot No 19-B, Scheme No.78 Near MP Pollution Board, Indore - 452 001 Ph:0731 2702875, Fax:0731 2702471 E-mail: indore@icai.org
Central India Regional Council of the ICAI ICAI BHAWAN, Post Box No. 314, 16/77B, Civil Lines, (Behind Reserve Bank of India) Kanpur – 208 001(U.P.) Phone: 0512-3989398, Fax: 0512-3011173 E-mail: cro@icai.org	Jaipur Branch of the Central India Regional Council of the ICAI, D-1, Institutional Area, Jhalana Doongri, Jaipur - 302 004 Ph 0141 2705536, 2707309 Fax 0141 2700352 E-mail: jaipur@icai.org



Ahmedabad Branch of the Western India Regional Council of the ICAI , 123, Sardar Patel Colony, Near Usmanpura under Bridge, Naranpura, Ahmedabad - 380 014 Ph 079 27680946, 27680537, Fax 079 27680537 E-mail: ahmedabad@icai.org	Nagpur Branch of the Western India Regional Council of the ICAI, 20/1, Behind Vijayanand Society, Dhantoli, Nagpur - 440 012 Ph: 0712 2443968, Fax: 0712 2441196 E-mail: nagpur@icai.org
Bangalore Branch of the Southern India Regional Council of the ICAI, No. 16/0, Millers Tank Bed Area Bangalore - 560 052 Ph 080 22205891, 22252546, Fax 080 22252547 E-mail: bangalore@icai.org	Pune Branch of the Western India Regional Council of the ICAI, Amber Chambers, 5th Floor, 28-A, Budhwar Peth, Pune - 411 002 Ph 020 24451636, Fax 020 24489732 E-mail: pune@icai.org
Baroda Branch of the Western India Regional Council of the ICAI, 2B, Ramkrishna Chambers, Productivity Road Vadodara - 390 005 Ph: 0265 2351151, Fax: 0265 2351151 E-mail: baroda@icai.org	Surat Branch of the Western India Regional Council of the ICAI, 3- A, Jaldarshan Apartment, Opp. Bahumali Building ,Nanpura, Surat - 395 001 Ph: 0261 2472932, 3207911, Fax:0261 2464413 E-mail: surat@icai.org

